

Homeownership Application Checklist

Thank you for your interest in Iowa Heartland Habitat for Humanity's homeownership program. Please complete this check list before returning your application to Iowa Heartland Habitat for Humanity:

- € Please include a check or cash in the amount of \$25.00, payable to Iowa Heartland Habitat for Humanity. This application fee will help cover the cost to run your credit report, run a criminal history check (if applicable) and Habitat's administration costs.
- € Return three months' worth of income verification for all adults living in the household for the most recent three months. Include check stubs, child support verification, social security statements, etc. If you have changed jobs in the last 6 months, please complete the Employment Verification Form included with this application.
- € Return your most recent tax return.
- € Return six months' worth of bank statements.
- € Return a copy of your current lease agreement.
- € Return a photo ID for all adults in the household. Include a permanent resident card if you are not a natural United States citizen.
- € Return bankruptcy and discharge papers (if applicable).
- € Include a written explanation of any debts for which you have established payment plans. Provide written documentation from the debtor of the agreements you have made.
- € Complete and return a Criminal History Record Check Request Form. (Criminal background checks will be completed for applicants before official approval to the Habitat program).

Contact Iowa Heartland Habitat for Humanity if you have any questions about completing your application for homeownership.



Please drop checklist items and application off at our office during office hours, in our locked mailbox or mail back to 803 West 5th St., Waterloo, IA 50702, by Thursday October 26th Thank you!